



Board Meeting Minutes

Date: June 13, 2018

President JoAnn Conner called the meeting to order at 1830. Meeting held at: Round Table Pizza Conference Room, 1062 Emerald Bay Rd, South Lake Tahoe, CA

ROLL CALL

The following members were present: Angie Burns, Jacklyne (Jackie) Lynch, Michael (Mike) Lynch, Sharon Poletti, JoAnne Conner, Lisa Pearson, Terri Alexander, Dianne Salzenstein, Coco Kelly, Dava Hilton.

APPROVAL OF: May 8, 2018 MINUTES

Motion to approve minutes with two corrections.

Motion: Jackie Lynch **Second:** Terri Alexander **Motion:** Passed X **Failed** **Tabled**

OFFICER AND COMMITTEE REPORTS

President: JoAnn Conner

1st VP: Position filled: Gary Stanton

Motion to nominate Gary Stanton to the position of 1st VP.

Motion: Lisa Pearson **Second:** Terri Alexander **Motion:** Passed X **Failed** **Tabled**

2nd VP: Michael Lynch

One new membership: Bonnie Clarke

Recording Secretary: Sharon Poletti

Submitted that a new Board position be considered; Sergeant at Arms Board (handouts given):

Board agreed to review and vote on this position at the July 11, 2018 meeting.

Corresponding Secretary: Terri Alexander

Six Birthday cards were sent.

Card to be sent to one patient.

A discussion to buy cards in bulk was discussed; not voted on at this time.

Transportation: Jacklyne (Jackie) Lynch

Reports submitted.

Motion to accept reports as presented or amended.

Motion: Lisa Pearson **Second:** Sharon Poletti **Motion:** Passed X **Failed** **Tabled**

Motion was made to correct two drivers payments; an extended trip and to pay half for a late cancelled trip. (Amount not noted, will clarify at 7/11/20 meeting.)

Motion: Lisa Pearson **Second:** Sharon Poletti **Motion:** Passed X **Failed** **Tabled**

Reimbursement form submitted in the amount of \$182.95

Motion: Lisa Pearson **Second:** Dianne Salzenstein **Motion:** Passed X **Failed** **Tabled**

Treasurer: Coco Kelly

Eight checks were written out.

Verbal update given. Currently in transition from one accounting system to another.

Motion was made to pay Grants monthly, beginning in July, in the amount of \$250.00.

Motion: Sharon Poletti **Second:** Angie Burns **Motion:** Passed X **Failed** **Tabled**

The following were discussed: Angie Burns will continue to assist Coco until the end of fiscal year. We operate on the Corporate Fiscal Year- May 1 through April 30. We will continue to retain our current CPA.

Fundraising: Vacant

Members at Large: Park Kinnear and Dianne Salzenstein

Park Kinnear was not present.

Dianne requested suggestions for speakers. Greg Bergner is slated for August. Other suggestions were: Jeff Miner (Radon), Kim Chatfield, NOMH (National Organization Mental Health), Nurse Navigator at Gene Upshaw Tahoe Forest Cancer Center, Palliative Care, Kirk Ditterich at Gene Upshaw Tahoe Forest Cancer Center and/or Mariana Randolph, Barton Health (Coping with Cancer).

Newsletter Director: Lisa Pearson

Would like members to submit ideas, articles and welcomes any ideas they may have.

Fundraising Director: Vacant

Publicity (Mass Media and Facebook Page): Vacant

Historian: Vacant

Programs Director: Vacant

Completed Business

Motion was made to change membership fees to be due upon members anniversary date.

Motion: Mike Lynch **Second:** Coco Kelly **Motion:** Passed X Failed Tabled

Motion was made to have PO Box keys held by JoAnn Conner and Coco Kelly.

Motion: Dianne Salzenstein **Second:** Dava Hilton **Motion:** Passed X Failed Tabled

Unfinished Business

Sharon to research cell phone carrier, at her earliest opportunity, due to cancellation of our current carrier and possible loss of the CL phone number.

New Business

Riva Grill will hold an Open Deck Party on July 20th beginning at 5:00pm, the night before the Longest Day of Golf with all proceeds benefiting the Cancer League.

Motion was made to update Board Resolution to consolidate closed accounts (Bank of America and El Dorado Savings) to Bank of The West. There will be three signers on Bank of The West; JoAnn Conner, Coco Kelly and Sharon Poletti. Two signatures will be required on each check and no signer will be able to sign a check made out to them.

Motion: Coco Kelly **Second:** Lisa Pearson **Motion:** Passed X Failed Tabled

Motion was made to meet on time and if necessary the time can be increased by 15-minute increments.

Motion: Dianne Salzenstein **Second:** Lisa Pearson **Motion:** Passed X Failed Tabled

Grants (Names withheld due to HIPAA.)

Number of verified grants submitted:	14
Number verified:	10
Number verified with conditions:	3
Number denied:	1
Motion to approve:	13

Motion: Sharon Poletti **Second:** Coco Kelly **Motion:** Passed X Failed Tabled

Motion to Adjourn: Jackie Lynch

Second: Michael Lynch

Motion: Passed

Adjournment at: 810pm by: JoAnn Conner, President

Respectfully submitted by Recording Secretary: Sharon Poletti