



## **Board Meeting Minutes – DRAFT UNTIL APPROVED AT FEB MTG**

**January 8, 2020**

Meeting was called to order at 5:58 PM at Round Table Pizza, 1062 Emerald Bay Rd., South Lake Tahoe, CA 96150 by Eileen Liu, 2<sup>nd</sup> Vice President.

### Participants/Roll Call:

Present are: Eileen Liu, 2<sup>nd</sup> Vice President, Park Kinnear, Member at Large, Jonnie Crawford, Historian, Gwen Gross, Finance Chair, Veronica Bruce, Newsletter Chair and Angie Burns, Member.

Absent are: Dianne Salzenstein (proxy held by Veronica Bruce for this meeting), Coco Kelly Treasurer, Sharon Poletti Recording Secretary, and Doug Witt Fundraising Chair.

2<sup>nd</sup> Vice President Eileen Liu nominated herself to be Recording Secretary for this meeting. Motion was made by Veronica Bruce, seconded by Park Kinnear. Motion unanimously passed.

2<sup>nd</sup> Vice President Eileen Liu nominated Jonnie Crawford to chair this meeting. Motion was made by Veronica Bruce, seconded by Gwen Gross. Motion unanimously passed.

Reading & Approval of Minutes- Reviewed and approved minutes from meeting held December 11, 2019 at Round Table Pizza.

### Reports of Committees--None:

1. Fiduciary Duty. Discussion about Fiduciary Duty of Board Members in light of recent events.
2. Discussion of Treasurer position. Ms. Burns to contact Coco Kelly to discuss accounting method and P&L. Ms. Liu to send 2 emails from Coco Kelly to Angie Burns to assist her in this discussion.
3. Remove Sharon Poletti as Recording Secretary for recording illegal votes, failure of maintaining fiduciary duty. Motion by Veronica Bruce, second by Jonnie Crawford. Motion unanimously passed.
4. Remove Doug Witt as Fundraising Chair for excessive absences and lack of fundraising and failure of maintaining fiduciary duty. Motion by Veronica Bruce, second by Jonnie Crawford. Motion unanimously passed.
5. Motion to ensure Joann Conner and Sharon Poletti are not signatories on the Edward Jones account. Action to contact Mike Steinbach to verify that Gwen Gross, Finance

Chair and Angie Burns maintain control of that account. Motion by Park Kinnear, second by Eileen Liu. Motion unanimously passed.

6. Motion to add Jonnie Crawford and Gwen Gross to the Bank of the West account in addition to Eileen Liu. Jonnie Crawford distributed Account Information forms to Gwen and Jonnie. Motion by Park Kinnear, second by Eileen Liu. Motion unanimously passed.
7. Grants and Transportation. Discussion about documents the Cancer League still has not received from Joann Conner despite a demand letter delivered to her on January 3, 2020 for the documents to be returned followed by a call from Officer Spaeth of the South Lake Tahoe Police Department. Decision to recreate the document from an old roster in Fall 2019 and patient records from known providers. Possible Transportation Chairs include former volunteers for this position. Decision to recruit experienced former volunteers for this position.
8. Discussion of the Post Office box and keys to be returned. Eileen Liu to send a demand letter to Sharon Poletti to request all Cancer League documents to be returned.
9. Discussion of the storage unit and the lock. Decision to change the lock.
10. Discussion of California bill AB5 recently signed. Discussion of driver reimbursement and 1099 for reimbursement above IRS guidelines. We will require expert guidance on treatment for prior years.
11. Discussion about upcoming election. Nominating committee of 3 required. Possible candidates are Maryon Tilley, Gwen Gross and Veronica Bruce. We will reach out to Maryon to ask if she will be willing to serve in this capacity.
12. Discussion about possible January Luncheon. Gwen Gross will reach out to Dianne Salzenstein to see if she has secured a speaker. Park Kinnear mentioned a new Urologist at Barton who could be a possible speaker for the Luncheon. Discussion about Lakeside as a location for Luncheon.
13. Discussion about changing Membership year to annually beginning on May 1<sup>st</sup> and dues to be delinquent on May 31<sup>st</sup>. Motion by Eileen Liu, second by Gwen Gross. Motion unanimously passed. Reinstate that Membership Rosters are to be distributed in print form and not in electronic form.
14. Discussion to reinstate that newsletters are to be distributed in print form and not in electronic form.

With no further business, the meeting was adjourned at 7:35 PM. Next Board meeting will be February 12, 2020 at 6:00 PM at Round Table Pizza on Emerald Bay Road.